INDUSTRIAL MECHANICS

(CIP: 47.0303)

	(Occupational Sk	ills	
The Student demonstrates the specified level of competency in occupational skills:				
0 No Exposure	1 Introduced	2 Practiced	3 Entry-level	4 Competency

0 1 2 3 4	A.	Apply Safety Knowledge (Vermont Standards: 3.3, 7.18)
	B.	Demonstrate Positive Work Attitude (Vermont Standards: 3.3, 3.10, 3.11, 3.14)
	C.	Apply Basic Math and Measurement Skills (Vermont Standards: 7.6)
	D.	Apply Blueprint Reading/Drawing Skills (Vermont Standards: 1.1, 1.2, 1.4, 5.29, 7.11)
	E.	Use Common Hand Tools and Hand Power Tools in Benchwork (Vermont Standards: 7.6, 7.7, 7.12)
	F.	Perform Preventive Maintenance on Building Equipment and Production Machinery (Vermont Standards: 7.11, 7.17, 7.18, 7.19)
	G.	Apply Metals and Materials Knowledge (Vermont Standards: 7.11, 7.12)
	H.	Perform Heat Treatment/Hardness Testing (Vermont Standards: 7.1, 7.12, 7.16)
	l.	Apply Welding Safety Skills (Vermont Standards: 7.18)
	J.	Apply Knowledge of Welding Metallurgy (Vermont Standards: 7.11, 7.12)
	K.	Perform Oxy-fuel Welding and Cutting Tasks (Vermont Standards: 1.15, 1.22, 3.5, 3.10)
	L.	Perform Shielded Metal Arc Welding/Gas Tasks (Vermont Standards: 1.15, 1.22, 3.5, 3.10, 7.18)
	M.	Perform Tasks Using Fasteners (Vermont Standards: 1.21, 1.22, 7.11, 7.12)
	N.	Use Coolants and Lubricants (Vermont Standards: 1.21, 1.22, 7.11, 7.12)

ELECTRICAL/ELECTRONIC/HVAC/PLUMBING SPECIALIZATION

A.	Apply Electrical and Electronic Systems Skills (Vermont Standards: 1.18, 1.20, 1.22, 7.7, 7.11, 7.18, 7.19)
B.	Apply Air Conditioning, Heating, and Ventilation Skills (Vermont Standards: 1.18, 1.20, 1.22, 7.7, 7.11, 7.18, 7.19)
C.	Apply Industrial Plumbing Skills (Vermont Standards: 1.18, 1.20, 1.22, 7.7, 7.11, 7.18, 7.19)
	MACHINE TRADES SPECIALIZATION
A.	Apply Drill Press Skills (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
B.	Apply Band Saw Skills (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
C.	Apply Grinding Wheel Safety Procedures (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
D.	Apply Pedestal/Bench Grinder Skills (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
E.	Perform Lathe Operations (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
F.	Perform Milling Operations (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
G.	Perform Surface Grinding Operations (Vermont Standards: 3.7, 7.6, 7.10, 7.18, 7.19)
	POWER MECHANICS SPECIALIZATION
A.	Perform Internal Combustion Engine (2-Cycle/4-Cycle) Tasks (Vermont Standards: 1.22, 2.1, 2.3, 7.6, 7.10, 7.18, 7.19)
В.	Perform Lubrication System Tasks (Vermont Standards: 1.22, 2.1, 2.3, 7.6, 7.10, 7.18, 7.19)
C.	Perform Cooling System Tasks (Vermont Standards: 1.22, 2.1, 2.3, 7.6, 7.10, 7.18, 7.19)
D.	Perform Fuel System Tasks (Vermont Standards: 1.22, 2.1, 2.3, 7.6, 7.10, 7.18, 7.19)
E.	Perform Ignition System Tasks (Vermont Standards: 1.22, 2.1, 2.3, 7.6, 7.10, 7.18, 7.19)
F.	Perform Power Transmission Tasks (Vermont Standards: 1.22, 2.1, 2.3, 7.6, 7.10, 7.18, 7.19)



DIRECTIONS

Evaluate the student by checking the appropriate box to indicate the degree of Competency. The rating for each task should reflect **employability readiness** rather than the grades given in class.

Rating Scale:

- 0 No exposure
- 1 **Introduced** the student has been exposed through non participatory instruction (e.g. lecture, demonstration, field trip, video).
- 2 **Practiced** the student can perform the task with direct supervision.
- 3 Entry-Level Competency- the student can perform the task with limited supervision and/or does not perform the task to standard (a typical entry-level performance expectation).
- **4 Competency** the student consistently performs task to standard with no supervision (on at least two occasions or at instructor's option).

INDUSTRIAL MECHANICS

GENERAL SKILLS

0 1 2 3 4		
	A.	Apply Safety Knowledge
	*A.001	Define specific safety terms.
	*A.002	Demonstrate the use of proper clothing, safety glasses, aprons, shields and other safety equipment.
	*A.003	Know the importance of safety rules (horseplay hazards, misuse of equipment, etc.).
	*A.004	Recognize any unsafe working conditions and practices, reporting them to supervisor.
	*A.005	Maintain a clean, safe workstation.
	*A.006	Demonstrate knowledge of proper hazardous waste handling and disposal procedures, in accordance with state and federal rules and regulations ("Right to Know" regulations, etc.).
	*A.007	Demonstrate knowledge of proper shop emergency procedures (fire, illness, accident, basic first aid/CPR, etc. are desirable skills).
	B.	Demonstrate Positive Work Attitude
	*B.001	Demonstrate growth as a safe, responsible, and disciplined worker.
	*B.002	Communicate effectively both orally and in writing.
	*B.003	Plan and perform work accurately, neatly and effectively.
	*B.004	Demonstrate self-control and adaptability when some planned activity must be changed or fails.
	*B.005	Demonstrate citizenship and ability to cooperate by working in a community service project.
	C.	Apply Basic Math and Measurement Skills
	*C.001	Compute accurately using addition, subtraction, multiplication, and division processes (whole numbers, decimals, and fractions).
	*C.002	Perform measurement tasks using metric and/or English systems.
	*C.003	Convert measurement from the metric to the English system (and vice versa) with accuracy.
	*C.004	Find and apply mathematical used in mechanical and electrical trades.
	*C.005	Recognize units of linear, volume, weight, pressure, temperature, and angle measurement (metric and English).
	*C.006	Select correct measurement device for the job.
	*C.007	Demonstrate proper care and handling of measuring equipment.
	*C.008	Differentiate between specifications and tolerances.
	*C.009	Measure to specified tolerances using appropriate instruments and gauges used in the trades.
	*C.010	Transfer measurement from print to physical part.
	*C.011	Take part in a computer awareness program, including field trips.
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*D.001 *D.002 *D.003 *D.004 *D.005 *D.006 *D.007 *D.008	Apply Blueprint Reading/Drawing Skills Define blueprint terminology: a) alphabet of lines, b) basic views, c) special views, and d) common abbreviations and symbols as per American Standards Association. Use prescribed methods of developing and dimensioning a working sketch. Complete visualization exercises. Define major geometric terms and apply geometric principles. Sketch various objects and locate hidden lines, surfaces, and projections. Visualize and draw three view problems/projections from views. Position multi-view drawings. Identify each type of pictorial drawing.
E. *E.001 *E.002 *E.003	Use Common Hand Tools and Hand Power Tools in Benchwork Define hand tool, power hand tool, and benchwork terms. Identify common hand tools listed in appendix (lit developed by each Area Vocational Center). Demonstrate the safe use of hand tools and power hand tools to perform bench operations, selecting proper tool for job. Maintain and/or sharpen tools while following safety procedures.
*F.001 *F.002 *F.003 *F.004 *F.005 *F.006	Perform Preventive Maintenance on Building Equipment and Production Machinery Define preventive maintenance terminology. Use proper electrical and hydraulic "lock out" while working on equipment and machinery. Demonstrate proper lubrication of equipment and machines to manufacturer's specifications. Demonstrate proper adjustment of machines and equipment (e.g., troubleshoot simple maintenance problems). Demonstrate how to clean and paint equipment. Set up, level, and position machine and equipment.
*G.001 *G.002 *G.003 *G.004 *G.005 *G.006 *G.007 *G.008 *G.009	Apply Metals and Materials Knowledge Define terminology of metals, alloys and materials. Identify ferrous and nonferrous materials. Select proper speeds and feeds for the machining of materials. Identify common plastic materials used in industry. Demonstrate knowledge of the compatibility of dissimilar metals. Demonstrate knowledge of metal gauge system. Demonstrate knowledge of common insulating materials used in industry. Select appropriate materials for specific applications. Compare and contrast metal identification systems.
H. *H.001 *H.002 *H.003 *H.004 *H.005 *H.006 *H.007	Perform Heat Treatment/Hardness Testing Define heat treatment/hardness testing terminology. Perform treatment processes such as: hardening, tempering, annealing and casehardening. Identify various pieces of heat treatment equipment. Explain: steel manufacturer's heat treatment data and the effects of various heat treatment processes. Perform hardness testing with a file. Perform harness testing by spark (grinder). Perform harness testing machine procedures (Rockwill, Brinell, Scleroscope, etc.) on flat stock and round stock. Compare, contrast and convert values from one hardness testing method to another.
*I.001 *I.002 *I.003 *I.004	Apply Welding Safety Skills Dress properly to meet industry standard for safety. Control hazardous fume accumulation during welding. Demonstrate how to prevent fires and explosive situations in welding. Explain and demonstrate the safe usage of oxygen, Acetylene, Mapp and inert gases and their related equipment.

J. *J.001 *J.002	Apply Knowledge of Welding Metallurgy Demonstrate knowledge of the characteristics of ferrous metals and nonferrous metals. Demonstrate methods of identifying metals: a) spark test, b) oxy-fuel toch test, c) fracture test, d) color test, e) ringing or sound test, f) magnetic test, and g) chip test.
K. *K.001	Perform Oxy-Fuel Welding and Cutting Tasks Set up the oxy-fuel welding equipment using all safety practices, performing leak test and
*K.002 *K.003 *K.004	correction procedures: a) soap and water, b) shutting off cylinders. Set up and test the oxy-fuel cutting equipment. Light and adjust the proper flame to oxy-fuel cut. Describe and practice each of the following oxy-fuel cutting processes: a) straight line cut, b)
*K.005	beveling, c) piercing and hole cutting, d) shape cutting, e) gouging, and f) cutting cast iron. Perform basic oxy-fuel welding procedures.
*L.001 *L.002 *L.003 *L.004 *L.005 *L.006 *L.007	Perform Shielded Metal Arc Welding/Gas Tasks Identify SMAW power source and equipment. Safely flat position weld to industry standards. Safely horizontal position weld fillets and grooves to industry standards. Safely vertical position weld fillets and grooves to industry standards. Safely set up the GTAW power supply and equipment in accordance with rules and regulations established by the welding industry. Safely start the arc and run a bead; weld in the flat position; weld out of position. Safely perform the following flat welds on aluminum, stainless steel, and mild steel: a) butt, b) lap, and c) tee. Safely perform the following out of position welds on aluminum, stainless steel and mild steel: a) butt, b) lap, and c) tee.
M. *M.001 *M.002 *M.003 *M.004 *M.005 *M.006 *M.007 *M.008 *M.009	Perform Tasks Using Fasteners Identify permanent fastener types: a) pop rivet, b) steel/alum rivet, Identify semi-permanent fastener types: a) bolts, b) screws, c) nails, d) clamps, e) keys, f) turnbuckles, g) clips, h) pins, I) nuts, j) heli-coils, Identify and/or measure fasteners using thread types: a) USS/Metric, b) length/diameter, c) grading-hardness, d) UNF/UNC, e) head design, f) thread measurement, g) NPT, Select the appropriate size tap, die, drill, and/or rod. Correctly "chase" old or damaged threads. Accurately and safely drill the required hole for tapping. Use correct counterbore and countersink processes. Demonstrate knowledge of various ways for organizing and staining fasteners. Demonstrate record keeping practices and costs.
N. *N.001 *N.002 *N.003 *N.004 *N.005	Use Coolants and Lubricants Demonstrate knowledge of the various types of cutting oils and coolants, understanding their properties, viscosity, heat absorption capabilities, additives, and functions. Safely apply the correct cutting oil or coolant for a specific job. Demonstrate maintenance and cleaning procedures for cooling systems. Understand proper storage and disposal of coolants and lubricants. Understand application of lubricants for industrial and building equipment/machinery maintenance.
ELE	CTRICAL/ELECTRONIC/HVAC/PLUMBING SPECIALIZATION
*A.001 *A.002 *A.003 *A.004 *A.005 *A.006 *A.007	Apply Electrical and Electronic Systems Skills Define electrical terminology and basic electronic terminology (including safety terms). Use proper safety equipment with electricity. Recognize any unsafe working conditions and report them to supervisor. Demonstrate familiarity with and use of NEC code book. Understand and apply basic electrical theory and terminology. Identify electrical schematic symbols. Identify AC and/or DC circuits.

- *A.008 Determine circuit polarity. *A.009 Use meters or other instruments to measure ohms, amps, and volts. *A.010 Understand basic transformer theory. *A.011 Safely test internal motor circuits. *A.012 Understand basic alternator/generator theory. *A.013 Measure generator or alternator outputs. *A.014 Identify components of the internal layout of electrical service panels. *A.015 Select the correctly rated wiring materials for the job. *A.016 Understand and apply basic electronic instrumentation and control theory. B. Apply Air Conditioning, Heating, and Ventilation Skills *B.001 Define air conditioning, heating, refrigeration, and ventilation terms. *B.002 Identify the common environmental systems in use in buildings. *B.003 Identify the basic components of hot water, steam, radiant, storage, and/or air heating systems (electric, oil fired, solar, etc.). *B.004 Identify the basic components of an air conditioning system. *B.005 Identify the basic components of a ventilation system. *B.006 Identify and understand the application of basic sheet metal tools, machines, and equipment. *B.007 Safely operate basic sheet metal tools, machines, and equipment. *B.008 Understand basic sheet metal lay out (locks, joints, ...), selecting proper tools for specific jobs. *B.009 Understand the basic principles of airflow, balancing, and distribution. *B.010 Read and understand HVAC blueprints. Understand basic elements of heat gain and heat loss. *B.011 *B.012 Identify and understand the application of HVAC control systems. *B.013 Participate in a field trip to view a "state of the art" HVAC system. *B.014 Demonstrate knowledge of basic energy conservation techniques and equipment. *B.015 Describe the operation of a heat pump. C. Apply Industrial Plumbing Skills *C.001 Identify the most common types of pipe. *C.002 Be able to measure pipe and tubing accurately. *C.003 Describe the type of suitable application for each type of pipe. *C.004 Select the appropriate type and size of pipe or tubing for a specific job. *C.005 Identify shut-off/gate valves, pressure regulating controls, and solenoid operated controls. *C.006 Identify the standard types of fittings for pipe and/or tubing applications. *C.007 Identify the tools associated with iron pipe threading. *C.008 Safely thread and assemble ion pipes. *C.009 Safely clean, flux, heat and solder copper pipe and tubing. *C.010 Safely clean and glue PVC pipes.
 - *C.011 Safely bend, fit, flare and connect copper and steel tubing.
 - *C.012 Identify piston, centrifugal, and submersible pumps.
 - *C.013 Identify and describe operation of pressure cutoff switches and air volume controls.
 - *C.014 Identify types of water pressure storage systems.
 - *C.015 Describe the importance of filters and chemical treatment systems.
 - *C.016 Read and interpret construction piping blueprints.
 - *C.017 Identify and understand basic piping system design considerations (e.g., support systems, venting, pressure changes, pipe sizing, etc.).
 - *C.018 Understand the applications and safety considerations of pipe insulation (e.g., asbestos, foam, ...).

MACHINE TRADES SPECIALIZATION

Apply Drill Press Skills Α.

- *A.001 Define drill press skills.
- *A.002Safely perform drill press operations (drilling, tapping, reaming, counterboring, countersinking, spotfacing, and machine finishing, etc.).
- *A.003 Select and set speeds and feeds for specific jobs.
- *A.004 Demonstrate proper use of machinist's handbook.
- *A.005 Lay out center punch and drill to 1/64".
- *A.006 Safely sharpen a drill bit.

*B.001 *B.002 *B.003 *B.004 *B.005	Apply Band Saw Skills Define band saw terminology. Safely perform basic machine maintenance and adjustments. Demonstrate knowledge of types of blades, tooth formation, pitch, gauge width, set and hardness. Identify material to be cut and set proper cutting speed. Safely use horizontal cutoff saw including gang clamping, blade changing, and gauge setting (within 1/16" line) to job specifications. Safely demonstrate proper blade welding procedures.		
*C.001 *C.002 *C.003 *C.004 *C.005	Apply Grinding Wheel Safety Procedures Safely ring test wheel. Safely balance grinding wheel. Safely mount and dress a grinding wheel. Correctly adjust work rests and guards. Safely mount (being aware of RPM specifications) and dress a grinding wheel.		
D. *D.001 *D.002	Apply Pedestal/Bench Grinder Skills Define pedestal/bench grinder terminology. Safely grind hand and cutting tools.		
E. *E.001 *E.002 *E.003 *E.004 *E.005 *E.006	Perform Lathe Operations Define lathe terminology. Identify the major components of the lathe and explain their functions. Identify specific single-point cutting tool and explain their use. Demonstrate the procedures for safely cleaning, lubricating, and maintaining a lathe. Safely demonstrate single-point cutting for tool sharpening. Safely perform basic lathe operations (facing, straight-turning, shouldering, tabor turning, boring, cut off, etc.). Demonstrate knowledge of speeds and feeds for carbide tooling.		
*F.001 *F.002 *F.003 *F.004 *F.005 *F.006 *F.007 *F.008 *F.009	Perform Milling Operations Define milling terminology. Safely perform basic milling machine maintenance. Safely perform basic milling machine set-ups. Safely perform basic operations (slab, slop, face, straddle, etc.). Select and safely install cutters. Select speeds and feeds. Select work holding devices. Safely mill product to specified tolerances. Select mount (rotary table dividing head).		
G. *G.001 *G.002 *G.003 *G.004 *G.005	Perform Surface Grinding Operations Define surface grinding terminology. Safely perform basic grinding operations (plunge grinding, angular grinding, cut off grinding, cutter grinding, shoulder grinding, flat grinding, etc.). Select a wheel with correct grain, structure, and bond for a specific job. Select feed rates for specific jobs. Identify and safely use accessories (toolmaker's vise, sine bars,).		
POWER MECHANICS SPECIALIZATION			
A. *A.001 *A.002 *A.003 *A.004	Perform Internal Combustion Engine (2-Cycle/4-Cycle) Tasks Explain Internal Combustion Engine (2-Cycle/4-Cycle) Tasks. Disassemble two-cycle and four-cycle engines, naming the parts and their functions. Measure engine parts to check specifications and tolerances. Reassemble and safely test-run two-cycle and four-cycle engines.		

B. *B.001 *B.002	Perform Lubrication System Tasks Identify lubricants and demonstrate a knowledge of types and grades. Safely use lubricants, according to manufacturers' recommended maintenance procedures and service intervals.
C. *C.001 *C.002	Perform Cooling System Tasks Identify specific types of cooling systems and components. Inspect, test, service, and repair cooling systems to manufacturer's specifications, exercising safety procedures.
D. *D.001 *D.002 *D.003	Perform Fuel System Tasks Demonstrate knowledge of basic theory of fuel/air mixture in fuel systems (diesel, gasoline). Identify specific methods of fuel/air delivery in a fuel system (turbo charger/natural aspiration/fuel injection). Inspect, service, and repair fuel systems to manufacturer's specifications while following safety
E. *E.001 *E.002	Perform Ignition System Tasks Demonstrate knowledge of ignition system theory (conventional and electronic). Demonstrate knowledge of the relationship of ignition system components (e.g., coil, condenser, wiring, distributor, spark plugs, contact module, sensor, resistors, spark contact mechanisms, magnetos, glo plugs, etc.). Test, repair, and replace components of ignition systems to manufacturers' specifications while following safety procedures.
F. *F.001 *F.002 *F.003 *F.004 *F.005 *F.006 *F.007 *F.008 *F.010 *F.011 *F.011	Perform Power Transmission Tasks Demonstrate knowledge of safety procedures for the maintenance of power trains. Identify components of a basic clutch system and their relationship to each other. Identify drives in the following categories: belt, gear, chain, shaft, hydraulic, and one-way roller clutches. Safely remove, disassemble, clean, lubricate, and re-assemble bearings. Identify the types of bearings found in power transmission systems (e.g., sleeve, roller, ball, needle, pillow block support, flange, etc.). Describe the proper lubrication procedures for each type of bearing. Describe the difference between sprocket and gear drive. Demonstrate knowledge of the concepts applying to gear and sprocket tooth design (e.g., pitch, number of teeth, gear ratio, backlash, mech, etc.). Safely lubricate gear and sprocket drive systems. Identify types of belts used in drive systems (e.g., flat belt, v belts, toothed belts, variable speed, etc.). Safely replace a worn belt, correctly sizing, aligning, and tensioning, to manufacturer's specifications. Determine the speed and direction of rotation for each gear in a drive system given the input speed, initial rotation, and gear ratios.
*G.001 *G.002 *G.003 *G.004 *G.005 *G.006 *G.007 *G.008 *G.009	Perform Hydraulic System Tasks Demonstrate knowledge of hydraulic system maintenance safety procedures. Describe the basic principles of hydraulics. Define specific hydraulic system terms. Demonstrate basic knowledge of hydraulic system principles related to pressure, volume, and flow. Describe the various types of hydraulic pumps and their applications (gear pumps, vane pumps, pistons pumps, variable/fixed displacement pumps. Describe the various types of hydraulic valves and their applications (relief valves, pressure reducing valves, unloading valves, check valves, spool valves, electro-hydraulic valves, flow control valves, etc.). Demonstrate knowledge of the basic operating principles of cylinders in hydraulic systems. Identify the basic types of filters and seals used in hydraulic systems. Safely disassemble and re-assemble hydraulic systems to manufacturer's specifications.

*G.010 *G.011 *G.012	Describe the purpose accumulators of hydraulic systems. Safely perform the basic maintenance procedures of hydraulic systems including bleeding system, cleaning/flushing, leak prevention, pre-operation checks, etc. Determine the proper size and ratings for reservoir and hoses of hydraulic systems.
H. *H.001 *H.002 *H.003 *H.004 *H.005	Perform Heavy Equipment Operation Tasks Describe heavy equipment operation safety procedures for specific pieces of equipment. List the sequence of procedures for a general maintenance program for specific pieces of heavy equipment, according to manufacturer's specifications. Safely perform checklist procedures for equipment operation including: oil, water, battery, lights, fuel, safety shield, grease, air pressure, etc. Demonstrate knowledge of heavy equipment instrumentation and components. Safely operate available pieces of heavy equipment.